

I. CALL TO ORDER

President Zieler called this meeting to order – 5:35pm

II. PLEDGE OF ALLEGIANCE

The pledge was led by: President Zieler

III. ATTENDANCE

Those in attendance: Board Members President Mr. Jim Zieler, Mrs. Leslie Wenhardt, Mrs. Eve Patterson, and Mr. Brent Overson; Superintendent Mr. Ed Burgoyne; Finance Director Ms. Catherine Patterson; Board Executive Secretary Mrs. Tanya Sparks; High School Principal Mr. Roger Heap; Middle School Principal Mr. Tim Raban; Coronado School Principal Mr. Bryan Hollembeak and Maintenance/Transportation Supervisor Mr. Otis Connolly. Board Member Mr. Clint Wiltbank and High School Assistant Principal Mr. David Bradshaw were excused from this meeting.

IV. FACILITIES TOUR / Middle School, Coronado School

Left for facilities tour – 5:36 pm

Returned from facilities tour – 6:40 pm

V. ADOPT AGENDA

Superintendent Burgoyne asked that Item B under the Discussion/Action Items be placed at the end of the agenda.

Motion/Second to adopt the agenda with one noted change

Motion –Mrs. Wenhardt 2nd –Mr. Overson; unanimous

VI. REVIEW/APPROVAL OF THE MINUTES FOR SEPTEMBER 9, 2014**Motion/Second to approve the minutes for September 9, 2014**

Motion –Mr. Overson; 2nd –Mrs. Wenhardt; unanimous

VII. CALL TO THE AUDIENCE

No cards

VIII. STUDENT/STAFF PRESENTATIONS

Quinn & Michelle Ashton and Family/Service Project

Superintendent Burgoyne - Not often do we have families give service to the school. Quinn and Michelle Ashton and family repainted the brick wall in front of the home stands at the football stadium. He referred to the pictures in the board backup showing the project before and after completion. He asked the Ashton's what gave them the idea.

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Michelle Ashton commented that they originally thought it would be a good Eagle Scout project. Something else was chosen for that so they decided it would be a good family service project.

Mrs. Wenhardt asked how long it took to paint.

Mrs. Ashton – A couple of days.

The board thanked the Ashton's for doing such a great job and said they appreciate all their hard work.

Superintendent Burgoyne ended by saying it sure made a difference for the school and we appreciate it so much.

IX. REPORTS

- Superintendent

Superintendent Burgoyne added a couple of things from his written report. One refers to an article in Arizona Republic newspaper about the big teacher shortage in Arizona. One district mentioned was Casa Grande. They have around 3,000 students. Eleven teaching positions were open in their district and they didn't have a single application turned in. Throughout the state, there are still around 400 teacher positions that have not been filled. Casa Grande ended up hiring a number of teachers from the Philippines. We were really lucky this year that we hired some good people to fill our teaching positions.

The other item is in regard to the accreditation last year that the High School went through. It used to be called NCA and now it's called Advanced Ed, and is the same process. The lady that headed this accreditation ran into Roger Heap at the ASA meeting and let him know again how pleased she was to be at our High School. She said that he and his staff walk the talk. She extended her congratulations. She has bragged on St. Johns High School to her other administrators and how we are a model for this process.

- Director of Finance

Ms. Patterson had nothing to add from her written report

- Coronado Principal

Mr. Hollembeak had nothing to add from his written report.

- Middle School Principal

Mr. Raban added from his written report that the Middle School finished their last football game today. He also has a newsletter in his report.

- High School Principal

Mr. Heap added a couple of things from his report. He also mentioned the shortages in teaching positions. He recently attended a principals

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meeting in which more than 100 principals were present. He was one of about 4 principals that did not raise their hand when asked how many teaching positions are still unfilled in their district. We are fortunate to have a good staff.

Also for the first time in ten years, our enrollment is up more now than it was last year at this time, by about 7 students.

- Student Body President
Student Body President Kelsey Shreeve – Homecoming is planned and ready to go. It will be the week of October 13 through 18. We play Holbrook. Also we are working on fundraising for a National Conference in November.
- Board
No reports

X. ITEMS FOR DISCUSSION AND/OR ACTION

A. Results of Facilities Tour

Mr. Overson said everything looks great as usual. There were some items we discussed but didn't make note of it. There was a concern about watering for the softball field and soccer field. Also a concern with the concrete and not sure what to do with it short term. A lot of ideas were discussed during the walk through.

Superintendent Burgoyne said those things such as the concrete fall into the category of things that need to be done but not a rush. We have so many other things that are pressing.

President Zieler asked if anything needs to be addressed immediately and put at the top of the priority list.

Mr. Overson commented that everything looked good and he trusts the administration to put things in priority.

President Zieler – A quote has been made for carpet at High School and he would like us to look at it for the Middle School as well. He gives the direction for the administration to maybe put that as a priority.

Mr. Overson – Also, need to replace the signs at the Middle School.

Superintendent Burgoyne said that would be one of those things that would take maintenance away from other jobs more pressing.

Mr. Raban will work on the signage improvements for the Middle School.

School Board appreciates everything done.

B. Capital Items Priority List

Superintendent Burgoyne – The most recent priority list we found was from 2012 which is in your board backup materials. A number of these items have been completed and little less urgent ones moved down on the list.

All reviewed the list.

Cost quoted for high school carpet replacement - \$135,000. Mr. Heap also interested in looking at something other than carpet that may wear well and work better for longevity.

Transportation – Need a couple of suburban's and a car. High mileage on vehicles and vehicles almost getting to where it's scary. Very much a need.

District Office - Pretty bad leakage problem on roof. An architect and an engineer have to come out and look at it. They will be here the 10th of October. Due to regulations, we can no longer patch or repair that roof ourselves, would be in trouble if we repaired on our own. Has to be both an architect and an engineer.

Superintendent Burgoyne concluded, we will be refining this list as an administration group and finding out how much capital money we truly have. State capital money has diminished in half over the last five years so we do have to be careful how we spend it.

Mr. Overson said he appreciates that we brought the list back out and hope the administration continue to use and work on.

C. Declaration of Curricular & Instructional Alignment to the Arizona College and Career Ready Standards

Superintendent Burgoyne recommended approval.

Motion/Second to approve the Declaration of Curricular & Instructional Alignment to the Arizona College and Career Ready Standards

Motion –Mrs. Patterson; 2nd –Mrs. Wenhardt; unanimous

D. Service Dog

Superintendent Burgoyne was approached by Dr. Staffnik and visited with him and his supervisor Sharon Raban. They are excited about this and want to present it to the board. The process is not a guaranteed process and it's not a quick process.

After Dr. Staffnik presents we would like to know if the board wishes to pursue this even though it may not go anywhere.

Dr. Staffnik - Last summer we had an influx of special needs kids. We now have 10 kids at the Coronado school alone with autism. Dog helps to navigate

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students. Facility dog which works in school and they are trained to help psychologists, physical therapist, occupational therapists, speech therapists, etc., all throughout school. The money these people make comes from donations. If we want a dog, we have to fill out an application for an application. He sent one and actually got one back. Only 10% get returned. Most are pure bred labradors and golden retrievers. Breed own dogs and train them and then to facility to train. There would be a handler that keeps the dog, feeds, takes to doctor, but then goes to the school each day with the individual student. We are in the top 10 for getting a dog. The whole application process can take up to 16 to 18 months. Dr. Staffnik could be a handler and Kathy Tracey OT/PT aide at MS could be the secondary handler. He's asking for the board's support to go forward with the application process if they feel this is worth the process.

Mrs. Raban - We have two autistic students that can only come to school for an hour a day because they are so severe. You can't believe how huge the behavior problems are. This doesn't include all our other special needs children. These dogs are incredible. We really see a need. The only cost to the district would be travel to the facility to pick up dog and meal money. There are costs to the handler.

Mrs. Patterson thinks it's a great idea.

Dr. Staffnik will send the costs and agreement but what he would like to do now is get approval for going ahead with the application. He can update the board if we are accepted.

President Zieler said we would be looking at agreement with the handler and what if the handler retires or quits. Those issues we would need to look at further as well. We can trust our administration to take care of those items.

Superintendent Burgoyne recommended that the board approve them to go ahead with the application process.

Motion/Second to approve the application process for the service dog.

Motion –Mrs. Patterson; 2nd –Mrs. Wenhardt; unanimous

E. Naming of Facilities – Board Policy FF

Superintendent Burgoyne - This came up with the idea of naming the football stadium. We have had facilities in our district that have been named. The Dan Heap auditorium at the Middle School in 1979; The Letty A. Patterson auditorium on or around 1984 and we found board minutes for naming the Verl Heap high school gymnasium in 1984. Our current board policy is from 2003.

Superintendent Burgoyne called ASBA asking when this policy was created. They said in the years of approximately 1992 and 1994. All the naming of our facilities were done before this policy. The policy we currently have now is quite different.

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President Zieler said the current policy says a person has to be deceased 10 years in order to name a facility. It would take the board changing this policy if we wanted to name a facility now.

Mrs. Patterson asked that this policy be forwarded to the Booster Club.

F. Policies – 2nd Reading – Advisories 504 - 518

BCB	Board Member Conflict of Interest
BDB	Board Officers
BEC	Executive Sessions/Open Meetings
BEDBA	Agenda Preparation and Dissemination
ECB	Building and Grounds Maintenance
GDF	Support Staff Hiring
GDFA	Support Staff Qualifications and Requirements
GDQA	Support Staff Reduction in Force
IKE, IKE-RB	Promotion and Retention of Students
IKF	Graduation Requirements
JFAB	Tuition/Admission of Non-resident Students
JLCB-E	Immunization of Students
JQ	Student Fees, Fines, and Charges
KDB-R	Public's Right to Know/Freedom of Information
KF, KF-EA	Community Use of School Facilities

Superintendent Burgoyne recommended approval of these policy changes.

Motion/Second to approve the polices as listed

Motion –Mrs. Patterson; 2nd – Mr. Overson; unanimous

G. Accept Donation in the Amount of \$64,000/David Day

Superintendent Burgoyne – Mr. Day came over a week ago Wednesday and presented this check to us. He said there are no strings attached and we can spend it any way we like. The money has been deposited and we would like to spend toward the repair of the high school track. Mr. Day does not want recognition for this donation. He prefers we keep it low key.

Motion/Second to accept the donation in the amount of \$64,000 from David Day

Motion –Mr. Overson; 2nd – Mrs. Patterson; unanimous

H. Annual Financial Report (AFR) FY 2014

Ms. Patterson had an expert (Karen Smith) come to help us with this report. She is from Heinfeld & Meech Auditors. The report is now ready to submit. It's accurate and complete. The due date to submit is October 15 but it is now ready. She recommended approval so she can submit.

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Superintendent Burgoyne said normally we wouldn't present this to you in short notice but the soonest we could get Karen Smith here to help was today. She's present to answer any questions.

Ms. Smith - We spent the majority of the day correcting errors and cleaning up. She feels confident the data in this report is correct. The M&O money is pretty spent down. There is only over \$900 carry over. She feels confident everything is now coded correctly, etc.

Motion/Second to approve the Annual Financial Report (AFR) FY 2014

Motion – Mrs. Wenhardt; 2nd – Mrs. Patterson; unanimous

XI. CONSENT AGENDA

• Personnel

- A. Letters of Resignation
 - a. Rosendo Romero/Maintenance Worker
- B. Letter of Intent to Retire
 - a. Mary Serena Greer/Teacher/Effective May 23, 2015
- C. Substitutes
 - a. Marlon Simpson/Teacher
 - b. Tonya Crosby/Emergency Teacher (Pending certificate)
 - c. Tom Ross/Bus Driver
- D. Temporary Grounds Worker
 - a. Wilfred Jose Chavez – 30 days
- E. Technology Assistant – Full-time
 - a. Colin Smith
- F. Maintenance Worker
 - a. Warren Toombs (Replacing Rosendo Romero)
- G. Instructional Aide Positions
 - a. Alicia Holden
 - b. Tanner Page
 - c. Sophie Villagomez
- H. Addendums
 - a. Deborah Crawford – FCCLA Sponsor/High School
 - b. Becky Caballero/H.S. Student Council Advisor/High School
 - c. Donna Hauser/Drama Sponsor/High School
 - d. Laurette Platt/Fall Play/Assistant Director/High School
 - e. Joelle Hauser/Fall Play/Choreographer/Props Director/High School

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- I. High School Athletic Addendum
 - a. Asst. Wrestling Coach – Ferrin Crosby
 - b. Asst. Wrestling Coach – Stuart Nielsen
 - c. Asst. Wrestling Coach – Travis Johnson
(All 3 to split 1 addendum)
 - d. Asst. B. Basketball Coach – Ryan Patterson
 - e. Asst. B. Basketball Coach – Keith Drain/ If participation #'s allow for 3 levels,
per administration discretion
 - f. Asst. G. Basketball Coach – Ray Davis
 - g. Asst. G. Basketball Coach - Trevor Waite//If participation #'s allow for 3 levels,
per administration discretion

- J. Middle School Athletic Addendum
 - a. Head Wrestling – Stuart Nielsen
 - b. Asst. Wrestling – Ferrin Crosby
 - c. 7th Grade Volleyball – Heather Carpenter

- K. Middle School Athletic Volunteers
 - a. Wrestling – Tony Raykovitz
 - b. Wrestling – Shane Johnson
 - c. Wrestling – Brandon Crosby

- Financial
 - A. Consolidated Board Report
 - B. Auxiliary Fund Report – Approve and Sign Voucher #3
 - C. Activity Fund Report - High School
 - D. Payroll Vouchers - Ratify/Sign #4 & #5
 - E. Expense Vouchers - Ratify/Sign #1505 & #1506
 - F. Approve Request for Purchase Orders Over \$5000

Motion/Second to approve the consent agenda as outlined

Motion – Mr. Overson; 2nd – Mrs. Wenhardt; unanimous

- Other

XII. SCHEDULE OF FUTURE MEETINGS

Thursday, November 6, 2014 – 6:30pm

XIII. AGENDA ITEMS FOR NEXT MEETING

Capital Items list updated with items just discussed. Possible proposals for new items moved up on list.

XIV. EXECUTIVE SESSION for PERSONNEL

The Board may vote to go into Executive Session pursuant to A.R.S. §38-431.03(A)(1); to discuss employment assignment and/or salaries.

Those to be in attendance in Executive Session: High School Principal Mr. Roger Heap, Mrs. Terri Heap and Superintendent Mr. Ed Burgoyne

Motion/Second to adjourn into executive session

Motion –Mrs. Patterson; 2nd –Mrs. Wenhardt; unanimous

Adjourned into executive session – 7:50 pm

Out of Executive Session and back into open meeting – 8:50 pm

XV. Approve Changes/Assignment to CTE/NAVIT Director Position

Motion/Second to approve the CTE/NAVIT Director position as presented. Also we approve the CTE NAVIT Administrative Assistant position as well.

Motion –Mrs. Patterson; 2nd – Mr. Overson; unanimous

XVI. Approve New CTE/NAVIT Administrative Assistant

Combined in motion above.

XVII. ADJOURNMENT

Motion/Second to adjourn the October 2, 2014 board meeting

Motion – Mrs. Patterson; 2nd – Mr. Overson; unanimous

Meeting adjourned – 8:51 pm