

I. CALL TO ORDER

President Zieler called this meeting to order 6:35 pm

II. PLEDGE OF ALLEGIANCE

The pledge was led by: Mrs. Carol Herring

III. ATTENDANCE

Board Members, President Zieler, Mrs. Eve Patterson (to join shortly), Mr. Overson and Mr. Wiltbank; Superintendent Mr. Larry Heap; Finance Director Mr. Jacob Boyle; Board Executive Secretary Mrs. Tanya Sparks; Middle School Principal Mr. Ed Burgoyne, Middle School Asst. Principal Mr. Tim Raban; High School Principal Mr. Roger Heap, High School Asst. Principal Mr. Dave Bradshaw; Coronado School Principal Mr. Bryan Hollebeak and Maintenance/Transportation Supervisor Mr. Otis Connolly were in attendance. Board Member Mrs. Leslie Wenhardt was excused from this meeting.

IV. ADOPT AGENDA

Motion/Second to adopt the agenda as presented

Motion-Mr. Wiltbank

Discussion: Mr. Overson asked to pull item F. f. from the Consent Agenda and replace under VIII-Items of Discussion/Action to discuss separately.

Motion/Second to adopt the agenda with the one change

Motion – Mr. Overson; 2nd – Mr. Wiltbank; unanimous

V. DISCUSSION/APPROVAL OF THE MINUTES FOR APRIL 10, 2014 and April 17, 2014

Motion/Second to approve the minutes for April 10 and 17, 2014

Motion –Mr. Overson; 2nd –Mr. Wiltbank; unanimous

VI. CALL TO THE AUDIENCE

No Cards

VII. STUDENT/STAFF PRESENTATIONS

Carol Herring

Mr. Burgoyne began by bragging about Mrs. Herring. She consented to help out at the Middle School with the general music as well as early morning choir for 7th and 8th grade students. We have had fabulous concerts and

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performances. The students love being in her classes and love learning how to perform. It's truly been a pleasure to have her.

Mr. Hollembeak also added that she has been incredibly flexible with her schedule. Last summer Mrs. Herring willingly agreed to teach a kindergarten class due to some attrition in the district. She had her class all set up and ready to go when the newly hired music teacher for Middle School fell through which then made our plans change again. Mrs. Herring was so flexible in doing whatever was asked and her response was, "I'll do whatever is best for the kids." Mr. Hollembeak thanked her for being a wonderful teacher and wonderful lady. She's so professional in all she does.

Mrs. Herring said she's been so supported and feels it's a complete community effort.

Marti Rothlisberger

Mr. Heap introduced Marti and spoke of all her accomplishments in the Academic Decathlon this year. She has accomplished incredible things and above all that, she's a tremendous lady. She puts her all into everything she does. She's extremely bright and hard working. So proud of her and enjoy working with her as principal.

Ms. Overson (Aca Dec Coach) said Marti has been great in helping her transition into her new assignment as head coach. She actually received a plaque for coaching the highest scores in the region. Marti has so much determination and this was actually the second time she's earned the highest score in the region. Marti also received the highest honors of the top 40 in the whole state. This year she won 10 medals. She's an excellent person and represents St. Johns very well.

VIII. REPORTS

• Superintendent

Superintendent Heap had a written report in the backup materials. He had nothing to add.

President Zieler appreciates the comments made about the weapons policy in his report.

• Director of Finance

Mr. Boyle had a written report in the backup materials. Regarding insurance; he mentioned that he had a meeting this week on possibly joining a Trust for rural schools of Arizona. It looked promising but there is no guarantee. We are continuing to look at options with insurances despite what we have determined with ASBAIT. They have been good for us but we are continuing to look at other options.

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President Zieler appreciates the recognition of the Maintenance department from his written report.

Superintendent Heap mentioned Mr. Boyle's resignation and said we hate to see him go. He has done a good job for us and he's got lots of abilities. We appreciate him.

- Coronado Principal
Mr. Hollembeak had a written report in the backup materials. He had nothing to add.
- Middle School Principal
Mr. Burgoyne had a written report in the backup materials. He had nothing to add.

President Zieler thanked him for including the track poster pictures from Mrs. Lee.

- High School Principal
Mr. Heap had a written report in the backup materials. He highlighted two items from his report.

First regarding the letter about Senior's and graduation. He noted one change that in the past we have only allowed 10 reserved seats and this year we are allowing 12 since this is a small graduating class.

Second - Sports update by Mr. Bradshaw. Softball is 19th seat in the state. They will play Pusch Ridge on Saturday morning at 9:30. Baseball team slipped to #14 and will play Duncan at 4:00 pm Saturday afternoon. State track - We don't have as many qualifiers as in the past but we do have a few. We will take 15 students to state track.

- Student Body President
Hannah Platt - Just finished spring sports week. Assembly went well. Tomorrow they are headed down to Coronado for no-bullying fun day. Monday putting on luncheon for Teacher Appreciation Week. May 13 will be the Mr. St. Johns pageant and that's about all there is left before graduation.

Mr. Overson commended her for doing a good job this year.

- Board
No reports

IX. ITEMS FOR DISCUSSION AND/OR ACTION**A. Public Hearing and Approval of Revised Budget FY 2013-2014**

Mr. Boyle said, on your desk you have new copies of the budget. He apologized for having made changes but we found some additional money. Despite the fact that we are decreasing in enrollment, our Special Education population has gone up significantly therefore we will be paid extra for those additional students. The state is offering an additional amount of \$25,000 more to the M&O budget. He didn't realize this report existed. He went back to prior years and we haven't lost any funding from me not knowing about the report. We weren't eligible last year or the year before for additional funding. The additional funding was the reason for the changed copy.

Superintendent Heap clarified that it's nice to have the \$25,000 for Special Education but it needs to be noted, that it is just for that. It's not money that becomes just usable in the budget for anything. It has to be used just for that.

Motion/Second to approve the Revised Budget FY 2013-2014

Motion –Mr. Wiltbank; 2nd –Mr. Overson; unanimous

B. Proposition 301 Goals, Assessment & Payment Recommendations 2013-2014

Mr. Boyle has a written report in the backup material. Both goals were met. Based on that and with your approval, the performance portion of the 301 money can be paid out to each full-time teacher in the amount of \$2,367.60 which is up a little from last year. Last year the payout was \$2,001.00. This money is based on sales tax revenues.

President Zieler asked how this is paid out.

Mr. Boyle – At the end of year, in the last paycheck and in one lump sum.

Motion/Second to approve the Proposition 301 goals and payment recommendations for 2013-2014 as recommended

Motion –Mr. Overson; 2nd –Mr. Wiltbank; unanimous

C. Discussion of Audit Results

Mr. Boyle has a written recommendation in board backup as far as changes. Many of these changes have already been implemented. Some of the mistakes appear two years in a row because we were already half way into the year when this audit was conducted. We had several more findings this year than previous years. In the past the auditors would allow us to fix errors on site and didn't report a finding. Now they are reporting everything. Some findings are very minor, just oversights on signatures, etc. Nothing major.

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President Zieler asked how we can make sure we aren't repeating these same problems especially with someone new that's coming in.

Superintendent Heap – Many years ago we received a 90 day letter. The Business Manager and I went down to the state and discussed with them. They asked what we are going to do in the future to correct the errors. He pointed to the Business Manager which was Mr. Ashton at the time, and said he is how. He has committed to staying in the district.

We have had 7 business managers in the last 14 years and we may need to look at raising the pay for that position to keep them here. He would like to have a discussion and do a survey of business manager salaries around this area then look for someone that would like to settle and stay. When you have other jobs around you that pay more, it's hard to keep them here.

President Zieler – His point is how do we make sure and not have these same findings again next year.

Mr. Boyle said we do keep a file and it helps to review those, but a lot of it comes down to training. He thinks some investment in consulting and training would go a long way in helping in this. He only had 17 hours training from his predecessor.

Mr. Overson said he doesn't have a very clear understanding of what the penalties are that occur because of audit results like this; or the tolerance level of the state. He would like it clarified.

Mr. Boyle - Last year the findings, we later had to prove to the different entities, the Auditor General's office or the Federal Government and last year we had quite a few findings with our federal monies. They audited Special Ed funds and Food Service funds. He worked with a lady from Washington D.C. from the Federal Government. He had to provide proof that we had made the changes and that we were supporting the changes and it wasn't just one time document that we signed and sent off. It looks really bad when it shows up 2 years in a row and there is a possibility of losing federal funds. They want to know their funds are handled correctly. We take those very serious. None of those were re-offenses and we were able to correct those very quickly. The state probably does the same thing. The worst case scenario is the state could take over our office and manage it until they thought we were competent ourselves to manage it.

Mr. Overson asked at what point would they do that and are we anywhere close to that?

Superintendent Heap said no, we are not even close to that. There's a whole lot that goes on before that. We have been through this once before and about

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the worst thing you can have or the worst thing we have had in my tenure here was a 90 day letter and that's pretty serious. It was tough but we learned a lot and made changes. We are a long ways from something like that. Even then, there was no funding issues or any money missing. There are just so many clerical things (errors) and from what I've observed from it since the things that happened in 2008, regulation has increased tremendously at schools. The findings are mainly small clerical errors or missed dates, signatures, etc. Nevertheless; we have to be more diligent to cross the t's and dot the i's.

President Zieler asked if we could go through something like an internal pre-audit to go through some of those issues and correct those before they get here. Especially on repeat findings.

Superintendent Heap said we do that and it's helpful.

Mr. Boyle said we just did that in payroll. One finding was a contract that wasn't signed. Probably just overlooked or paper clipped to another document or whatever the case was but our employee in payroll just went over all of those and checked. She's working diligently to watch those things. Those won't be findings this year.

Superintendent Heap said it's important to point out; we want to give our next Business Manager all the training we can. When Mr. Boyle was trained, it wasn't that the district wasn't willing to train; his predecessor didn't have time to train. We hope Mr. Boyle will be able to help us in the transition with somebody new.

D. Track Discussion

Superintendent Heap said Ms. Sierks came to our last board meeting with some options and prices on the track. We had a lengthy discussion in our Administration meeting and many other things began to play into this that you don't realize. We were trying to come up with a recommendation for you. Then we wondered when we should actually do something with the track. Do we do it before the override? Is it better to do it after? Which option is the right one? Where would it fit on our capital items list? We came into a lot of questions. If the override passes it might be good to do it after. If it fails is that going to be a bad time if we try to pass the override the next year? These are some of the things that came to mind as we started thinking about this.

Superintendent Heap said they had every intention to come back to the board with a recommendation but we came up with more questions than answers and felt we should discuss further with you for your input.

President Zieler said we discussed this at length and he was hoping you would come with a recommendation. He realizes it's difficult.

President Zieler asked how long we have had the current asphalt.

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Superintendent Heap said there have been 2 surfaces on there.

President Zieler said the one good point about doing the asphalt over is we could probably recover it at some point assuming that the asphalt is going to last 15 years.

Superintendent Heap said we will come with a recommendation to you but we just had a lot of questions especially timing.

President Zieler – He sees it as a catch 22 but the thing pressing right now is A. Safety, and B. Time of year to do it. He's not a fan of putting good money on top of bad.

Mr. Overson feels strongly against just patching it. He feels we need to at least replace the asphalt. If we don't want to at this time, then maybe we don't do track. We can't keep putting band aids on it. He thinks our approach is we need to do this and this is the last track season until we can do it. We are going to need money to do it and that money can come from the override.

President Zieler asked if he feels we should plan to do it next spring, a year from now.

Mr. Overson – Yes.

Mr. Burgoyne said the money from the override is already used as part of the greater operating budget currently. All we are going to do is continue what we already have in teacher salaries, etc.

Mr. Overson said they are linked though. They are related.

Mr. Burgoyne answered that no, they are not.

Mr. Overson asked then why the hesitation to do it now or later.

President Zieler said it's because of the override.

Mr. Boyle said we have 9% override. What it is, is the timing. The timing is the perception. If we go out and spend \$300,000 on a new track then the perception would be why do we need to pass an override if we have the money for a new track. We are one failed override away from all of our capital money becoming M&O money.

(Board Member Mrs. Patterson arrived – 7:38 pm)

President Zieler said if you look at our 5 year capital list, that track is nowhere on there. We literally stumbled on it during our facilities tour.

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Superintendent Heap said we've got some prepaid money. Do we use prepay money for that? Another thing to consider is we had a lengthy discussion on a new weight/wrestling room. We need to be aware of that when we make a decision. These were all the things we discussed in our Administration meeting. We want to do the right thing. We would be glad to come up with a recommendation but these are the concerns we are having. The main thing being timing.

President Zieler said the boards not prepared to make a decision tonight. He would appreciate it continuing to be on the agenda. He asked if anyone has strong feelings either way.

Mrs. Patterson said she sure doesn't want to make any decisions until we get the override done and see what happens. She doesn't want to take the money out of prepay either. If the override doesn't pass, we are in a world of hurt.

Mr. Wiltbank said athlete's safety is also a huge concern and all that probably needs to follow our money which leads to the override.

Mr. Bradshaw – Generally there isn't much activity on the track.

President Zieler doesn't feel its right to compare the wrestling situation to this. This has everything to do with safety.

Superintendent Heap - Our only concern was perspective. If you have any more thoughts, please let us know so we can take it back and discuss.

Mrs. Patterson said she just came from Payson and their track looks really good. Not sure if it's a concrete base but guessed it might be.

President Zieler felt it would be a good idea to do more research. Look at some of the schools around the area and get some real figures from them and how long theirs has lasted, etc. He encouraged the Administrators to do some more digging and give the board some more information.

E. IGA – Northland Pioneer College Dual Enrollment FY 2014-2015

Superintendent Heap recommended approval. IGA has been reviewed and approved by the County Attorney. No changes from last year.

Motion/Second to approve IGA with Northland Pioneer College Dual Enrollment FY 2014-2015

Motion –Mr. Overson; 2nd –Mr. Wiltbank; unanimous

F. MOU- NACOG Head Start – FY 2014-2017

Superintendent Heap recommended approval. It is a 3 year agreement. Also approved by County Attorney.

Motion/Second to approve the MOU (Memorandum Of Understanding)- NACOG Head Start – FY 2014-2017

Motion –Mr. Wiltbank; 2nd –Mrs. Patterson; unanimous

G. Policy - 2nd Reading Policies/Advisories

499 - BCB Board Member Conflict of Interest

500 - BE School Board Meetings

501 – JICI Weapons In School

502 - JL Student Wellness

503 - JLF-EB through JLF-ED Reporting Child Abuse/Child Protection

Superintendent Heap said at the last board meeting, the Board had some concerns with policy JICI – Weapons In School. We discussed that in our Administrators meeting and recommend approving this policy as is. The Administrators will continue using good common sense as they have done with it in the past.

Superintendent Heap – In policy BE – School Board Meetings, there is an option we need to choose. We recommend choosing the 2nd option which is to stay as we currently are with our board meetings on the first Thursday of every month. Please include that option when you make the motion.

Motion/Second to approve the policies in item G, with policy 500 – BE choosing the second option and adding verbiage - "first Thursday".

Motion –Mrs. Patterson; 2nd –Mr. Overson; unanimous

H. Signatories for 2014-2015

- a. District Office, All Bank Accounts – Larry Heap, Tanya Sparks, Jacob Boyle, and Lorrinda Dyer
- b. High School Activity Account – Roger Heap, David Bradshaw, and Candy Garcia
- c. Middle School Activity Account – Ed Burgoyne, and Christy Moulton

Superintendent Heap recommended approval. Housekeeping item.

Motion/Second to approve signatories for 2014-2015 as outlined

Motion –Mrs. Patterson; 2nd –Mr. Wiltbank; unanimous

I. District Treasurers and Assistant Treasurers

Jacob Boyle, Larry Heap, Tanya Sparks, Lorrinda Dyer, Candy Garcia, Roger Heap, Dave Bradshaw, Ed Burgoyne and Christy Moulton

Motion/Second to approve the District Treasurers and Assistant Treasurers as outlined

Motion –Mr. Wiltbank; 2nd –Mrs. Patterson; unanimous

J. Use of Facilities for Athletics – To Comply with A.I.A

Housekeeping item. Mr. Bradshaw recommended approval for summer.

Mr. Heap – We are trying to eliminate a little bit of use by the public. Our students really need the privilege of using our equipment and they won't go in if there are adults present. It's for our students use.

Motion/Second to approve use of facilities for athletics

Motion –Mr. Overson; 2nd –Mrs. Patterson; unanimous

K. Summer School at the High School, with Tuition Fee of \$100 per half (1/2) credit

Superintendent Heap recommended approval.

Motion/Second to approve summer school at the High School with a tuition fee of \$100 per half credit

Motion –Mr. Overson; 2nd –Mrs. Patterson; unanimous

L. Extended School Year (ESY) for Special Education Students/June 2014

Superintendent Heap said we don't need a motion because we are required to do this.

M. Coronado/Middle School Summer Reading & Math Program/June 2014

Motion/Second to approve Coronado/Middle School Summer reading and math program for June of 2014

Motion –Mr. Wiltbank; 2nd –Mrs. Patterson; unanimous

N. Food Service Summer Program 2014

Superintendent Heap recommended approval. It's the program Mrs. Hauser does at the park.

Motion/Second to approve Food Service's summer program 2014

Motion –Mr. Wiltbank; 2nd –Mrs. Patterson; unanimous

O. SJUSD Budget Override Continuation as a part of the November 4, 2014 Election Ballot

Superintendent Heap - We need board approval to have an override election. He would recommend going for the override and keeping the percentage at 9% which is the same percentage currently. This is not a tax increase to the community, only a continuation of what we are already paying.

Mr. Wiltbank – If you lowered it down to 8% what would the difference amount be.

Mr. Boyle – Just over \$404,000.

Mrs. Patterson – Keeps thinking we need to make sure and get word out to our community so they realize it's not an increase.

Mr. Boyle said it's also important to know that SRP pays 87% of it.

Mrs. Patterson – If we do something with our track we could put that out for an override as well.

Mr. Boyle – That's correct.

Superintendent Heap said Mr. Hollembeak has been discussing the override at each staff meeting and they are asking questions and having good conversations.

Superintendent Heap – We are really blessed here in Apache County, for having low tax rates. But people still get upset.

Mr. Heap said we have had the same conversations with our staff and some are real mad but we have kept discussing and thinking of ways we can help pass this. It's sounding more positive with his staff now. They have discussed that the amount they pay with in the school tax is so minimal compared to the amount of fees they will have with their students if the override doesn't pass. There will be so many more fees accrued to parents.

Superintendent Heap encouraged all the Board as well as Administrators to continue talking to people about it and help them understand it.

Motion/Second to approve the SJUSD budget override continuation as part of the November 4, 2014 election ballot and continuing at 9%.

Motion –Mr. Overson; 2nd – Mrs. Patterson; unanimous

P. Approval of Kenny Pulsipher-Head Girls Basketball Coach

Mr. Heap provided a little (written) background for the board and asked if they had questions.

Mr. Wiltbank asked how Coach Pulsipher's reaction was to these concerns and specifications.

Mr. Heap – Very well.

President Zieler – Last year at this time there was a recommendation which was to approve Mr. Pulsipher as Head Girls Basketball Coach. He had a sense of relief and confidence in the fact that we have Mr. Bradshaw and Mr. Heap who have had some significant coaching experience as well as experience as athletic director that are personally monitoring the situation. That's the kind of confidence he needed to move on and that we are done with this.

Mr. Heap – That's why we provided you with information as to what was done and how it was handled.

President Zieler – Suggestion would be to have up-close mentoring with him from Mr. Heap or Mr. Bradshaw to make sure we continue to bring him along.

Mr. Overson pulled this item off the Consent Agenda because; he appreciates the efforts but last year when we had this meeting, he didn't feel things were resolved and nothing has changed for him. From his perspective he still feels the same way he did a year ago about the program and about Mr. Pulsipher. That's why he wanted the opportunity to pull this off the consent agenda. He didn't want to lump his vote in to a consent agenda and feel forced to vote yes on something he doesn't want to.

President Zieler said the board respects that.

Motion/Second to approve Kenny Pulsipher as Head Girls Basketball Coach FY 2014-2015.

Motion – Mrs. Patterson; 2nd – Mr. Wiltbank;

In Favor – Mrs. Patterson, Mr. Wiltbank, President Zieler

Opposed – Mr. Overson

Motion passes.

X. CONSENT AGENDA

- Personnel
 - A. Resignations
 - a. Jacob Boyle/Finance Director
 - b. Maudith Raitt/Food Service Worker
 - B. Part-time Office Aide
 - a. Michelle LeFevre
 - C. Substitutes
 - a. Dolores Gonzales/Food Service Worker
 - D. Dez Rogers/Stipend for FBLA
 - E. Extended Days Addendum FY 2014-2015
 - a. Rebecca Caballero – H.S. Guidance Counselor 20 days
 - b. Jim Staffnik – Psychologist (grant funded) 15 days
 - c. Candice Bond – Speech Therapist (grant funded) 8 days
 - F. High School Sports Addendum FY 2014-2015
 - a. Head Boys Soccer Coach J Brown
 - b. Head Girls Soccer Coach Randy Lussier
 - c. Head Football Coach Mike Morgan
 - d. Head Volleyball Coach Joy Whiting
 - e. Head Boys Basketball Coach Tony Neubauer
 - f. Head Wrestling Coach Brandon Crosby
 - g. Head Cheer Coach Becky Orona
 - h. Head Dance Coach Joelle Hauser
 - G. High School Sports Addendum Revision FY 2013-2014
 - a. Assistant Softball Coach Leslie Nielsen
 - b. Assistant Softball Coach Ashley Doubt
(To split one addendum)
 - H. High School Sports Volunteer Revision FY 2013-2014
 - a. Softball Coach Joe Frazier
- Financial
 - A. Consolidated Board Report
 - B. Auxiliary Fund Report - Approve and Sign Voucher #33
 - C. Activity Fund Report - High School
 - D. Payroll Vouchers - Ratify/Sign #20 & #21

Motion/Second to approve the consent agenda as outlined

Motion – Mr. Wiltbank; 2nd –Mrs. Patterson; unanimous

XI. SCHEDULE OF FUTURE MEETINGS

Thursday, June 5 - 6:30pm

ASBA Application Screening – May 14 – 6:00pm

XII. AGENDA ITEMS FOR NEXT MEETING

- Classified Staff Work Agreements
- Track Recommendation
- Graduation Ceremony Review
- 2014-2015 Proposed budget – Due June 15

President Zieler said in looking over the ASBA website on openings for Superintendent, he noticed that one of the benefits that several other school districts offered is a stipend of some sort in lieu of medical insurance. He feels it's something we really, really need to look at. If there are other districts doing it, he thinks there's a financial benefit especially with all of our insurance issues. For instance, if we have a an employee of the district who's spouse has good insurance at the power plant, our employee could opt out of our insurance and the district give them some sort of cash stipend of some sort. This would be far less than what we would pay them to get the insurance and would be a benefit for them because they don't need it anyway and the district could save a ton of money.

He asked Mr. Boyle to please look into this for the next meeting.

XIII. ADJOURNMENT

Motion/Second to adjourn the May 1st board meeting

Motion –Mrs. Patterson; 2nd –Mr. Wiltbank; unanimous

Meeting adjourned - 8:15 pm

Board Approved June 5, 2014

Board President _____ Date _____